

# Undergraduate Academic Affairs Committee Minutes

Thursday, September 5, 2024

9:00 am – 10:30 am

VH 219

Members in Attendance: L. Dorsey, E. Baker, G. Barker, L. Billadeau, T. Breitbach, M. Cope, E. Crowell, J. Cox, P. Dotson, J. Haugan, Manos, L. McLaughlin, Merys, N. Mispagel, V. Murugan, B. Perlman, S. Sell, Sweetman, A. Zampaulo,

Absent/Excused: J. Leonard, Megan Toups, S. Tyuse

Guests: Steve Sanchez, Hamish Binns

Call to Order Dr. X } CE • Ç o o š Z May 2, 2024. š } order at 9:00 am.

a. D } Ÿ } v š } % % CE was put forth by Ben Perlman and seconded by Tony Breitbach. Minutes were approved.

II. HLC Overview Steve Sanchez, PhD

Dr. Sanchez provided an update on the university } P CE u CE ] š Ÿ } v CE < μ ] CE u v š • X CE ] š Ÿ } v ] • CE } o Ç . v • < μ o ] š

Yearly cycle with a mid-cycle progress report will address academic program review and an assessment of our new Core curriculum.

Criteria for the HLC review

Mission can be aligned with your goals, is it serving the public good and providing opportunities for civil engagement.

Strategic and responsible conduct

Transparency look for discrepancies and correct them. Review catalog, website and other documents.

Board governance and Academic freedom: provide evidence that we stand by those.

Knowledge acquisition.

Teaching and learning for success.

Level goals what is appropriate for each level; by reviewing the outcomes

Resources do we provide support for our services and students.

Assessment does it improve on the assessment of learning.

Program review: provide evidence that improvements have been made based on the review student success rates and outcomes, retention rates and graduation rates.

Effective administrative structures Financial resources, a balance of short and long term initiatives and a systematic approach to quality improvement.

### III. Academic Program (s):

Majors— none

Minors— none

Micro- CE v Y o •

Portuguese- / v š CE u ] š ~ (Madrid) No questions from the committee

Portuguese- P ] v v ] v P ~ / D ò õ ï No questions from the committee

Arabic—



takes at another institution that articulate is not figured into the GPA and there is no grade replacement.  
Holds Policy Revision There is new work in establishing financial holds with new language being provided; academic holds are still being finalized; and judicial holds—no change.  
LOA Policy revision We will review this policy and possibly revise it based on timeline of impact and what best supports the students.  
Incomplete Course Policy revision—Timeline for completion will be discussed  
Essay Policy.  
Prerequisite Coursework Policy— registrar will monitor the nuances and timing of emails. The language needs greater specificity.

## VII. Announcements

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